

**Eastwood Housing Co-operative  
Board of Directors Meeting  
20 July, 2017**

**Present:** Al MacDougall (100), Mark Weagle (103), Ken Elliott (109), Brenda Pike (115)

**Absent:** Denise O'Brien (101) excused

**Guest:** Justin Brown (111)

| Item  | Action |
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| <p><b>1. Call to Order:</b><br/>By the Chair, Ken (109), at 6:35pm.</p> <p><b>2. Approval of Agenda:</b><br/>As distributed, on a motion by Al (100), seconded by Mark (103).</p> <p><b>3. Approval of Previous Minutes (29 June, 2017):</b><br/>As posted on line, on a motion by Brenda (115), seconded by Al (100).</p> <p><b>4. Business Arising From the Minutes:</b></p> <ul style="list-style-type: none"> <li>● <b>Management Report:</b> Mark (103) reported that everything is working fine. The audit will be a while as it has just been started.</li> <li>● <b>Board Training:</b> Brenda (115) reported that she has fixed the cost of the course and will have it done before the AGM next week.</li> <li>● <b>Inspection Work:</b> Ken (109) reported that the last plumbing issues have been dealt with. Today the problems in 106 were corrected and others in 101, 103 and 110 were done.</li> <li>● <b>Board/Committee Communication:</b> Al (100) reported that the membership Committee will have to meet next week. There was some discussion over the Chair for Maintenance next year.</li> <li>● <b>Unit 113:</b> Ken (109) reviewed the activity to date.</li> <li>● <b>Unit 110:</b> Ken (109) and Brenda (115) briefed the Board on the unit status.</li> <li>● <b>Committee Structure 2017/2018:</b> The Board reviewed the committee structure and agreed to add an Education Committee for next year. This would identify and promote training over the year and produce an on line newsletter every two months. Brenda (115) was selected to fill this position.</li> </ul> <p><b>5. Finance:</b></p> |        |

● **Bill Payment:**

| <b>Contractor</b> | <b>Reason</b>   | <b>Unit(s)</b>     | <b>Cost</b> |
|-------------------|-----------------|--------------------|-------------|
| C. O'Brien        | mowing          | 110                | \$ 90.00    |
| Brennons          | Reno materials  | 110                | \$ 183.99   |
| Hallett Plumb.    | repairs         | 101, 103, 106, 110 | \$ 676.28   |
| NB Power          | Unit costs      | 110                | \$ 98.34    |
| Oulton, P & W.    | Management      |                    | \$ 460.00   |
| Brennons          | Reno Materials  | 110                | \$ 86.01    |
| Covey Basics      | Admin           |                    | \$ 27.59    |
| Kearneys          | Dumpster        | 110                | \$ 218.66   |
| Brennons          | Reno materials  | 110                | \$ 96.06    |
| Kents             | Pressure washer |                    | \$ 148.35   |
| NB Power          | Water heaters   |                    | \$ 122.94   |
| Paint D & M       | Paint supplies  | 110                | \$ 747.38   |
| Kevin Dunbar      | Driveway seal.  |                    | \$ 3,800.00 |
| Brick             | Fridge          | 110                | \$ 723.34   |
| Sharon Dumas      | Party           |                    | \$ 40.37    |
| Sharon Dumas      | Party           |                    | \$ 19.99    |
| Replace. Res.     |                 |                    | \$ 480.00   |
| Security Ten.     |                 |                    | \$ 59.00    |

● **212 Report:** Mark (103) reported that all housing charges have been received. However, one unit is two months NSF. There is now an agreement for repayment. Unit 110 is vacant until 24 July.

**6. Correspondence:**

None was received.

**7. New Business:**

● **Policy 306:** Ken (109) reviewed the amended policy. It was accepted as drafted, on a motion by Al (100), seconded by Mark (103).

● **Policy 411:** Ken (109) reviewed the draft policy and the reasons for it. This was accepted as drafted on a motion by Mark (103), seconded by Brenda (115).

● **AGM Agenda:** With the Audit not available and Frank Springer not able to come, the agenda is quite short. It was accepted as drafted.

● **Member Training:** Ken (109) advised that Frank Springer is not available next week. The Board confirmed that he should come when we do our audit meeting.

● **GM Member Award:** The Board re-affirmed their commitment to rewarding members that have gone over the top since the last GM. This will be the first issue and the Board agreed that three members worked excessively in unit 110. Mark (103) moved that the award be a \$15.00 Tim Card for

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| <p>each one. This was seconded by AI (100) and passed.</p> <p><b>8. Date of Next Meeting:</b><br/>27 July, 2016, following the AGM</p> <p><b>9. Adjournment:</b><br/>At 7:30pm on a motion by Mark.</p> |  |
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Chair

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Secretary