

**Eastwood Housing Co-operative
Board of Directors Meeting
27 March, 2017**

Present: Al McDougall (100), Denise O’Brien (101), Mark Weagle (103), Ken Elliott (109), Brenda Pike (115)

Item	Action																												
<p>1. Call to Order: By the President, Denise (101), at 6:30pm.</p> <p>2. Approval of Agenda: As amended, on a motion by Ken (109), seconded by Mark (103).</p> <p>3. Approval of Previous Minutes (23 February, 2017): Approved as posted on line on a motion by Ken (109), seconded by Mark (103).</p> <p>4. Business Arising From the Minutes:</p> <ul style="list-style-type: none"> ● Management Report: Mark (103) reported that everything is running well. ● Inspection Items: Ken (109) reported that most of the electrical and plumbing issues have been addressed. Clark has not come yet to do the drywall work but has been working renovating/adding to a home of a paraplegic. Ken will call him ● Board/Committee Communications: Ken (109) commented on the revised appendix from Membership. He stated that the original form was to act as a running record of Committee membership activities. The new form appeared to be a work copy for a particular application. As the Committee is responsible for all the documentation until a unit is offered, Ken (109) felt that the new form could be a cover sheet for the application, references and interview forms. However, the original form still should be used as a running document. If the form doesn’t totally meet their needs, they should get it amended. ● Policy Review: Ken (109) presented the policies for approval <table border="1" data-bbox="285 1619 1133 1881"> <thead> <tr> <th>Policy</th> <th>Mover</th> <th>Secunder</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>201</td> <td>Ken</td> <td>Al</td> <td>X</td> </tr> <tr> <td>Appendix A</td> <td>Ken</td> <td>Mark</td> <td>X</td> </tr> <tr> <td>Appendix B</td> <td>Ken</td> <td>Mark</td> <td>X</td> </tr> <tr> <td>Appendix C</td> <td>Ken</td> <td>Brenda</td> <td>X</td> </tr> <tr> <td>Appendic D</td> <td>Ken</td> <td>Denise</td> <td>X</td> </tr> <tr> <td>202</td> <td>Ken</td> <td>Al</td> <td>X</td> </tr> </tbody> </table>	Policy	Mover	Secunder	Decision	201	Ken	Al	X	Appendix A	Ken	Mark	X	Appendix B	Ken	Mark	X	Appendix C	Ken	Brenda	X	Appendic D	Ken	Denise	X	202	Ken	Al	X	<p>Ken</p> <p>Membership Committee</p>
Policy	Mover	Secunder	Decision																										
201	Ken	Al	X																										
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203	Ken	Mark	X
Appendix 2	Ken	Brenda	X
204	Ken	Mark	X
205	Ken	Al	X
206	Ken	Brenda	X
207	Ken	Denise	X
209	Ken	Mark	X
210	Ken	Brenda	X
211	Ken	Denise	X
212	Ken	Mark	X
213	Ken	Brenda	X
215	Ken	Brenda	X
216	Ken	Al	X
219	Ken	Mark	X
303.2	Ken	Al	deferred
400	Ken	Mark	X
403 App. 1	Ken	Brenda	X
404	Ken	Denise	X
406	Ken	Brenda	X
Appendix 2	Ken	Mark	X
406.1	Ken	Mark	X
408	Ken	Al	X
409	Ken	Brenda	X
500	Ken	Mark	X
501	Ken	Denise	X
502	Ken	Brenda	X
503	Ken	Mark	X
504	Ken	Al	X
Appendix 1	Ken	Brenda	X
505	Ken	Denise	X
506	Ken	Mark	X
507	Ken	Brenda	X
508	Ken	Al	X
509	Ken	Denise	X
510	Ken	Mark	X

5. Correspondence:

- **Pat Pitre:** A letter pushing the NBNPHA AGM in Moncton. This has no value to us.
- **Rent Supplement Agreement:** Ken 9109) stated that he received another last week. The covering letter was ours but the document someone else's. He returned it with the comment that we do not get this as we are required to participate. If we don't it voids our operating agreement. Today we received the same covering letter with a form for us. He has emailed Trevor Lawson

asking for clarification.

6. Finance:

• **Bill Payment:**

Supplier	Reason	Unit(s)	Cost
Security Tenure			\$ 60.00
Replace. Reserve			\$ 490.00
NB Power	Water heaters		\$ 119.05
Town Woodstock	Water & sewage		\$ 3,259.27
Covey Basics	Admin		\$ 54.44
Oulton P & W	Management		\$ 460.00
Province	Property taxes		\$ 18,075.47
Alec Atherton	plumbing	various	\$ 250.00
Ken Elliott	photocopying		\$ 35.10

• **212 Report:** Mark (103) reported that all housing charges were paid on time.

• **Financial Status:** Discussion was held on the \$19,000 paid as GST rebate a year ago. The status of this is unknown. Ken will Check.

Ken

7. New Business:

• **Replacement Reserve Figures:** Mark (103) has not received any news from Pat Pitre. He will email him again.

• **Budget 2017/2018:** Mark (103) presented the final draft of the budget. It contains a \$10.00 housing charge increase due to projected expense figures for next year. It was passed on a motion by Mark (103), seconded by Brenda. Brenda (115) noted the budget date is wrong.

• **Board Elections:** Ken (109) stated that there are two positions up for election this year...his and Denise's. Ken (109) will reoffer for his final term and Denise will not reoffer.

• **Agenda for the GM:** The draft agenda was approved with a couple of additions under New Business.

Mark

8. Date of Next Meeting:

27 April, 2017, Unit 109, 6:30pm. Ken (109) reminded everyone that he will be gone to Ontario so they will use the master key to use the unit.

9. Adjournment:

At 8:07 on a motion by Ken (109)

Chair

Secretary