

**Eastwood Housing Co-operative
Maintenance Committee Meeting
04 March, 2013**

Present: Kathy Weagle (103), Debbie Hallett (104), Stacy Garrison (106), Sharon Hallett (107), Ken Elliott (109), Dave Rochon (115)

Absent: Debbie MacKenzie (101), Pam Campbell (111) excused, Angie Godin (114)

Item	Action
<p>1. Call to Order: By the Chair, Dave (115), at 7:05pm.</p> <p>2. Approval of Agenda: As distributed, with an addition under “Correspondence”, on a motion by Dave (115), seconded by Debbie (104).</p> <p>3. Approval of Previous Minutes (05 February, 2013): As posted on a motion by Ken (109), seconded by Dave (115).</p> <p>4. Business Arising From the Minutes:</p> <ul style="list-style-type: none"> ● Dead Bolts: Dave (115) advised that the dead bolts were here. It was found that all the existing holes need to be enlarged. The Board has authorized seeing if Capital Safe and Lock could do the work. Ken (109) reported that the original quote for installation was \$1225 plus tax. CSL stated that they will do better than \$1000 taxes included. ● Inspections Comparison: Ken (109) reported that he has almost finished redoing the comparison of observations between 2011 and 2012. He hopes to have this circulated by this week end. ● Mould Review: Ken (109) circulated the tables shown below. At present 5 bathrooms have been renovated completely and 3 partially. The Board has authorized the work on four more (starting 5 March). This leaves only 4 without any work having been done. The Board will be asking for quotes for the remaining work in the fall. 	<p></p> <p></p> <p></p> <p></p> <p>Ken</p> <p>Ken</p>

	0	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1
	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5
Renovated totally	X		X				X						X		X	
Renovated partially				X						X	X					
Quotes pending		X			X							X				X
Other						X		X	X					X		

	floor	vanity	sink	walls	toilet	tub	taps	Sur.	vent	other
03	X		X							
05	X							X		
07	X			X				X		
08	X		X	X		X		X		
09						X		X		
10	X			X				X		
13	X			X				X		

<p>● Policy Review: Ken (109) has made the changes noted last month. He asked if changes need to be made to the cost for use of co-op equipment. This was felt fine for this year. He will circulate the changes policies before next meeting.</p> <p>5. Correspondence:</p> <p>● Work Order, Unit 103: Kathy (103) left the meeting. The unit needs level door handles due to the member's carpal tunnel in both wrists. As well the old ceiling fixtures are gone in the kitchen/dining areas. It was agreed, on a motion by Ken (109), seconded by Stacy (106), to replace the knobs and lights. Dave (115) will do the installation work.</p> <p>6. New Business:</p> <p>● Board Basics: Ken (109) advised that BRUNCH is offering Board Basics on 20 April in Saint John. The co-op will pay registration fees and transportation.</p> <p>7. Date of Next Meeting: 08 April, 2013, 7:00pm, unit 106.</p> <p>8. Adjournment: At 7:40pm on a motion by Ken (109)</p>	<p>Ken</p> <p>Dave</p>
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Chair

Secretary