

**Eastwood Housing Co-operative
Maintenance Committee Meeting
09 September, 2013**

Present: Kathy Weagle (103), Stacey Garrison (106), Sharon Hallett (9107), Angie Godin (114), Dave Rochon (115)

Absent: Denise O'Brien (101) excused, Ken Elliott (109), Pam Campbell (111)

Item	Action
<p>1. Call to Order: By the Chair, Dave (115), at 7:15pm.</p> <p>2. Approval of Agenda: As presented on a motion by Dave (115), seconded by Sharon (107).</p> <p>3. Approval of Previous Minutes (12 August, 2013): As posted on-line, on a motion by Angie (114), seconded by Dave (115).</p> <p>4. Business Arising From the Minutes:</p> <ul style="list-style-type: none"> ● Decks: Kathy (103) reported that the quotes have been sent on to Pat Pitrie (SD). He has seen the pictures taken by the inspector. ● Bathroom Quotes: These were presented to the Board in August. The two worst will be done shortly. The contractor will likely be able to start them the 3rd week of September. ● Inspection Team Training: After some discussion, it was decided that the training would take place in unit 115 after the October meeting. The Committee teams will be made up at that time with inspections completed by 01 November. ● Window Repairs: Two additional work orders for window repairs have been given to Ken (109) and added to the list. <p>5. Correspondence:</p> <ul style="list-style-type: none"> ● Unit 110: The unit reported troubles with their fridge and stove. As well, the door bell was not replaced when the siding was installed. Ken (109) will call McLellans for service. The Treasurer will issue a cheque for the doorbell costs. 	<p>Committee</p> <p>Ken</p> <p>Ken Judy</p>

<p>6. New Business:</p> <ul style="list-style-type: none">● BRUNCH Education Event: The BRUNCH Education Event will take place on 02 November, Delta Brunswick, Saint John. The courses offered are:<ul style="list-style-type: none">i. Your Co-op's Annual Calendar: helping Boards understand the importance of planningii. Engaging Co-op Members; We'll talk about specific roles for members in setting the co-op's direction, governing the co-op, helping it run smoothly, and keeping it in good repair.iii. The Board's Role in Capital Repairs: It will provide direction for hiring consultants, the bidding and award process, and contract administration. <p>7. Date of Next Meeting: 07 October, 2013, unit 115, 7:00pm</p> <p>8. Adjournment: 7:40pm</p>	
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Chair

Secretary